



# Dundonnell Wind Farm Community Fund Application Guidelines

## **Objectives of the Dundonnell Wind Farm (DDWF) Community Fund**

The aim of the DDWF Community Fund is to support small, non-profitable organisations and individuals in and around the DDWF area by providing funding towards projects, goods or services that benefit the broader community.

Tilt Renewables has committed to providing \$50,000 annually for the life of the Project, commencing at the commercial operations date of the Dundonnell Wind Farm.

The Fund, including the funding for education initiatives, is to be administered by the DDWF Community Fund Committee – made up of six civic-minded community members who have a good understanding of the region's demographics; its socio-economic challenges and where additional support may be required.

Tilt Renewables has faith in the local knowledge of the community members to deliberate on the allocation of the funds. All decisions of the Committee are final.

## **Selection Criteria**

Projects and initiatives considered for funding under the Community Fund will be assessed against the following criteria – those that best meet these will have the greatest chance of success. Tilt Renewables reserves the right to request further information in considering applications or proposals.

Your application:

- Clearly outlines the project's aims/objectives – what it is trying to achieve
- Identifies the specific community need/s that the project aims to fulfil or address
- Explains how the project contributes to the long-term social, economic and environmental sustainability of the local community
- Identifies the specific groups in the community that will benefit (e.g. seniors, youth, indigenous people, jobseekers, people with a disability)
- Provides evidence of support for the project in the community
- Has a clear, realistic, and feasible project timeline outlining the key milestones and time it will take to deliver each part, as well as the project overall
- Has any approvals or permissions in place prior to applying, such as council approval (if required)
- Outlines a realistic budget that accurately reflects the scope and scale of the project
- Provides at least two quotes or catalogue prices which clearly demonstrate the scope of goods and/or services required to deliver and complete the project
- Provides a list of any potential or alternative funding sources for the project (i.e. council funding, private philanthropy, member contributions, other fundraising). If the application is for part-funding, explain other sources of funding
- Details who will oversee and manage the delivery of the project
- Details how you will evaluate the success of the project

## **Who can apply for funding?**

Individuals, charitable or non-profitable organisations are eligible to apply for funds from the DDWF Community Fund. Applications must relate to an identified individual or community need in the



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surrounding wind farm area. Groups/individuals must have made a significant effort to contribute to the project/need themselves. They must demonstrate how the funding will benefit the community directly or in-directly within their application.

The area covered by the DDWF Community Fund will be an approximate boundary line, roughly out to 30km, covering the following townships:

- Darlington
- Derrinallum
- Dundonnell
- Lake Bolac
- Nerrin Nerrin
- Pura Pura
- Streatham
- Vite Vite
- Woorndoo

All applications must be submitted using the DDWF Community Fund 'Application for Support' form, which is available via the [Project webpage](#) or directly by contacting the Committee: [DDWFcommunityfund@tiltrenewables.com](mailto:DDWFcommunityfund@tiltrenewables.com)

#### **The application period is split into two rounds:**

- **Round 1** applications open: 1<sup>st</sup> January – 31<sup>st</sup> March
  - *Successful applications awarded in April*
- **Round 2** applications open: 1<sup>st</sup> July – 30<sup>th</sup> September
  - *Successful applications awarded in October*

Please ensure your application is submitted prior to the cut-off date.

Application decisions will be made in April and October each year – a specific date will be communicated around these times.

Applications will **not** be considered from any of the following:

- Commercial or profit orientated organisations or individuals
- Projects with a religious or political purpose
- Rents, running or overhead costs
- Conference organisation
- Completed or started projects
- Projects and initiatives that are the sole responsibility of the Federal, State or Local Government

*An exception exists where entities are individually incorporated but serve as part of a broader government service (such as local volunteer fire brigade or SES units).*

The maximum typical grant from the Fund is \$25,000 however in special circumstances the Committee may decide to provide a greater level of assistance, should there be additional funds available that weren't allocated from the previous year. This is considered the 'ad-hoc' funding pool.

Each organisation or individual will be limited to one successful application per year.



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## What kind of projects are funded?

The Community Fund Committee is seeking to fund projects that fall within one or more of the following areas:

- Health and Welfare
  - *Projects that support the health, vitality, prevent illness.*
- Environment
  - *Projects that support the conservation and rehabilitation of the surrounding environment.*
- Sport or Recreation
  - *Projects that enhance or promote sport or recreational activities.*
- Culture and The Arts
  - *Support for events, festivals or initiatives that foster and promote a vibrant cultural, artistic and community.*

Funding for education is captured by the DDWF Education Fund, however funds from the DDWF Community Fund can be directed towards educational initiatives. Funds can be used to top-up funding from the Education Fund or as part of the Community Fund.

- Education and training
  - *Projects that broaden access to and enhance the quality of education and training in the local region.*

*Read more on the Application Guidelines for the Education Fund under the applicable section on the Dundonnell Wind Farm project webpage.*

Applications will not be accepted by organisations or individuals that have previously received funding and:

- Did not deliver the project as described in the original application
- Did not supply a Report Back Form and adequate proof of expenditure (receipts) within the agreed timeframe as required
- Did not return funds to DDWF Community Fund where the project was not implemented as agreed (*this does not apply to successful applicants who return funds where the actual cost of their project fell below their proposed project costs*)

## Filling out the Application for Support Form

Fill out the parts of the project costs, labour, materials and equipment if any, and fill out for any grants you have received, applied or applying, for this project, and your financial contributions and contribution in hours for the project.

Where labour is being provided as free of charge, provide detail on what guarantee the Applicant has from the volunteer/s in completing the agreed to work. In the event that voluntary labour is withdrawn, how will the Applicant ensure the project is still successfully completed?

Supply all **QUOTES with the associated accounts payable information** for the project listed on the application form. The payment from DDWF Community Fund will either be a direct payment made out in favour of the company or companies supplying the goods or services to the value of the funding amount that was approved by the Committee. Or it will be made out to the community group or organisation leading the delivery of the project.



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It will be the Applicant's responsibility to pay all accounts in full, as per the funding amount requested in the application, and to report back once the project is complete or funding has been spent.

## **Successful applicants**

All successful applicants to the Fund are required to acknowledge the granting of funds by at least one of the following means:

- Acknowledgement in annual accounts/reports
- Acknowledgement in publicity material, such as a newsletter
- Involvement in promotion of the DDWF Community Fund to the media, if appropriate

Successful applicants are required to complete their project or allocate the funding within the timeframe specified on their application form.

## **Reporting Back**

Every successful application will be required to complete a Report Back form upon completion of their project or initiative. The Report Back form asks you to demonstrate how the project or initiative has followed these guidelines.

Where funding is not demonstrated to be spent, the funds must be returned to the Community Fund's ad-hoc funding pool for spending on other projects.

*The Report Back form can be found on the applicable section on the Dundonnell Wind Farm project webpage.*

**For more information, please contact the DDWF Community Fund Committee Chair by emailing: [DDWFcommunityfund@tiltrenewables.com](mailto:DDWFcommunityfund@tiltrenewables.com)  
Post: GPO Box 16080, Collins Street West, Melbourne 8007  
PH: 1800 WE TILT (938 458)**