



## MEETING MINUTES

<b>Meeting title</b>	<b>RYE PARK Wind Farm Community Consultative Committee (CCC). Meeting #33</b>		
<b>Attendees</b>			
David Johnson (Independent Chair) (DJ)			
Andrew Field (Community Member) (AF)	Andrew Galland, - HSEC Manager, Tilt Renewables (AG)		
Claude Morson (Community Member) (CM)	Jack Shuker, - Project Director, Tilt Renewables (JS)		
Jayne Apps (Community Member) (JA)	Cr John Piper (Hilltops Council) (JP)		
Pam Kensit (Upper Lachlan Council) (PK)	Cr Jim Abbey (Yass Valley Council) (Cr JA)		
<b>Observers</b>			
<b>Apologies</b>			
Owen Boushel, - Manager Stakeholder Engagement, Tilt Renewables (OB)	Mike Gilmour (Community Member) (MG)		
Christine Hawkins (Community Member) (CH)			
<b>Location</b>	Clubhouse Hotel, Comur Street, Yass	<b>Date &amp; start time</b>	<b>5 December 2023 at 5.40 pm</b>

<b>Topic</b>	<b>Discussion</b>
<b>1. Welcome and Acknowledgement of Country</b>	<ul style="list-style-type: none"> <li>The Chair acknowledged the Traditional Owners of the land within the project area and on which we meet, being the Wiradjuri and Ngunnawal people, paying respects to their Elders past, present and emerging.</li> <li>The Chair (DJ) welcomed everyone to the meeting and announced that he was recording the meeting; there were no objections.</li> <li>The Chair noted the very sad and sudden passing of Sara Brown (Community Member) shortly after the last CC meeting. She had been a much-valued member of this committee for a number of years and loved by her community. Her significant contribution to the CCC was noted and the Chair has sent a card to her husband and family expressing our condolences, and noting that she will be sadly missed by all of us.</li> </ul>
<b>2. Introductions</b>	<ul style="list-style-type: none"> <li>Members introduced themselves and noted the apologies received.</li> </ul>
<b>3. Declarations of Interest</b>	<ul style="list-style-type: none"> <li>None</li> </ul>

<p><b>4. Correspondence</b></p>	<ul style="list-style-type: none"> <li>• None</li> </ul>
<p><b>5. Minutes of the Previous Meeting</b></p>	<ul style="list-style-type: none"> <li>• Minutes of the last meeting of the Rye Park CCC (#32) on 29 August 2023, were taken as approved as a draft had been circulated to all members for comment.</li> </ul>
<p><b>6. Business Arising from Minutes</b></p>	<ul style="list-style-type: none"> <li>• All Action Items from the last meeting have now been closed</li> <li>• J Apps reported that the wide loads are now being spaced out better, providing improved road safety.</li> <li>• AF reported a near-serious incident with a wide load near the railway bridge on Cooks Hill Rd, in which a car driver braked suddenly and a major accident was narrowly avoided. The wide load vehicles should have been more widely spaced to avoid such problems. AG noted that they have had conversations with Vestas and their sub-contractors on various occasions to improve safety associated with these movements.</li> </ul>
<p><b>7. Proponent's Report</b></p>	<p>JS and AG introduced the presentation and project updates from Tilt Renewables. A series of slides were presented (see attachment) and supporting information was provided by JS and AG.</p> <p>The SCHEDULE OF WORKS was presented (slides 5 &amp; 7); AG &amp; JS noted that:</p> <ul style="list-style-type: none"> <li>• 51 turbines are now operational and 22 are now powering the grid; 55 of the 66 tower bases installed.</li> <li>• 83% of main components have been delivered; deliveries will continue until March 2024.</li> <li>• Public road upgrades now complete.</li> <li>• Significant reduction in vehicle traffic now with completion of civil works.</li> <li>• JP asked about aviation lighting – Tilt Renewables note their preference would be to not use the aviation lighting and have discussed this with the Australian Energy Infrastructure Commissioner and DPE. However, aviation lighting remains a DPE requirement.</li> <li>• Site works will shut down between 22/12/23 and 2/1/24; wide load deliveries will cease on 15/12/23.</li> <li>• For further details refer to presentation slides provided.</li> </ul> <p>COMPLIANCE, SAFETY &amp; ENVIRONMENT (AG) – slide 8</p> <ul style="list-style-type: none"> <li>• No reportable safety or environmental incidents since last CCC;</li> <li>• 7th internal compliance audit completed in Nov 2023;</li> <li>• Noted that non-compliance of 0.41ha where construction related disturbance occurred outside of the Project Area; tracking of vegetation disturbance now complete.</li> </ul> <p>BIODIVERSITY, TRAFFIC &amp; HERITAGE MANAGEMENT - issues were updated</p>

	<ul style="list-style-type: none"> <li>• Traffic – quarterly monitoring of heavy vehicle on Yass St continues (4th round in Sept '23);</li> <li>• Nest box installation continues, only 14 remain (of 147) to be installed.</li> <li>• A reduction in the overall disturbance area of the project (native &amp; non-native) from 444 to 374 ha has been achieved.</li> <li>• Indigenous artefact reburial completed with LALC members in attendance;</li> <li>• Bird &amp; bat monitoring surveys continued in November and Superb Parrot transect surveys commenced.</li> </ul> <p>STAKEHOLDER &amp; COMMUNITY ENGAGEMENT (AG)</p> <ul style="list-style-type: none"> <li>• Next Newsletter due in w/c 11 December; construction Updates continue monthly.</li> <li>• BENEFIT SHARING (AG) - updated (slide 11); Rye Park Rec Ground committee may sell the Food Van, with funds to be re-invested into the Rec Ground;</li> <li>• CM noted that grants have been requested to upgrade Hall &amp; facilities.</li> <li>• AF asked about what info is available on the road infrastructure impacts on roads in Hilltops Council area as the main road was improved before construction began and is now in poorer condition. AG replied that as per the project conditions, on-going monitoring will be undertaken and any improvements required will be done.</li> <li>• AF and AG agreed that there are several sections of road where repairs will be needed and Tilt will arrange with Councils to undertake the work. PK noted that there may be differences in opinion as to where works are required.</li> <li>• VPA funding of the three Council's Community Enhancement Funds will commence in July 2024,</li> <li>• OB previously provided information on the operation of the funds; Councils are required to establish committees which make recommendations to the council for funding allocations. Each of the three Council committees is different but all will include community members.</li> <li>• Tilt will have a representative on each committee but ultimately it will be council's decision on the allocation of VPA funds;</li> <li>• Applications for community funding will be invited for projects within 20km of the wind-farm project area; this requirement is specific to this wind farm to avoid monies being spent in distant areas of an LGA;</li> <li>• VISUAL MITIGATION PROGRAM: (see slide 12), as provided to the CCC in October 2023. Applies to dwellings within 4km of a turbine and not already participating in the Project. Open for 5 years from the commencement of construction.</li> </ul>
<p><b>8. General Business</b></p>	<p>AF asked about roadworks generally and whether the allowed number of heavy vehicle movements had been exceeded. Tilt replied this was not the case. Road conditions were discussed.</p> <p>AF asked about the Rye Park Progress Association. CM noted the AGM in Sept meant some changes in membership; RPPA supports other organisations</p>

	<p>in obtaining grants etc, and noted some problems with the tip and it's management at the moment.</p> <p>PK noted UL Council are seeking assistance from multiple sources and aiming for solar panels on all community buildings; it was noted that Byalla Wind Farm is providing or subsidising solar panels on resident's houses within 5 km, but only between 5 and 10% of residents took up the offer; PK noted it is a goodwill gesture and should be considered by Rye Park Wind Farm.</p>
<p><b>9. Other Agenda Items</b></p>	<p>The Chair (DJ) presented and discussed the draft <i>Terms of Reference</i> which he prepared and circulated for the CCC, as required now by the DPE under the new CCC Guidelines. DJ requested that members let him know before Christmas if there are any questions, comments or suggestions on the draft <i>Terms of Ref.</i> as he would like to finalise it and have it formally adopted by the committee at the next meeting.</p> <p>DJ also requested that members read and sign the new CCC <i>Code of Conduct</i>, which he has circulated, and provided hard copies. Members are asked to provide signed copies to DJ via email or as hard copies.</p> <p>It was agreed that it would be appropriate to advertise again in the new year for community members of the CCC; PK suggested it would be good if it was before the next meeting, and to have a member from the Dalton area.</p>
<p><b>Next Meeting</b></p>	<p><b>Meeting closed:</b> 7.45 pm.</p> <p><b>Next meeting</b> is scheduled for <b>Tuesday 5 March 2024, at 6pm in Yass.</b> (Again probably at the Clubhouse Hotel)</p>
<p><b>ACTIONS REQUIRED</b></p>	<ol style="list-style-type: none"> <li>1. Code of Conduct forms <ul style="list-style-type: none"> <li>DJ requested all members read and sign the new Code of Conduct form for CCC members, either here and now on hard copies provided or by signing and returning to him the electronic copy provided.</li> </ul> </li> <li>2. Terms of Reference <ul style="list-style-type: none"> <li>DJ requested that members provide any comments they may have on the draft Terms of Ref to him by 5 January 2024</li> </ul> </li> </ol>



# RYE PARK WIND FARM

**CCC MEETING**

**12 DECEMBER 2023**

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**6. PROJECT BENEFITS**



# STAKEHOLDER & COMMUNITY ENGAGEMENT ACTION UPDATE



No.	Action	Who	Status
1	Update on the new CCC Draft Terms of Reference	DJ	See slide 4
2	Circulate summary of assessment procedures and entitlements landowners who are or could be impacted.	OB	Actioned – see slide 12 for a summary

### CCC Draft Terms of Reference:

Updates are being proposed to:

- Purpose
- Committee membership
- Meeting frequency, location and timing
- Meeting procedures
- Agreement



# SCHEDULE OF WORKS

## INDICATIVE SCHEDULE



### Project Programme:

- Site shutdown 22nd December to 2<sup>th</sup> January
- Construction commenced 1 December 2021
- Public Road upgrades – complete
- Civil works – complete
- Commissioning – ongoing
- Operations – Mid 2024

	2021	2022												2023												2024						
	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
Public Road Upgrades																																
Civil Works		✓																														
Electrical Works						✓																										
WTG Component Deliveries											✓																					
WTG Installation											✓																					
Rehabilitation																		✓					✓									
Testing and Commissioning														✓																		

# SCHEDULE OF WORKS

## TRANSPORT, ROAD UPGRADES & SCHEDULE



### Transport update:

- Significant reduction in vehicle traffic with completion of civil works
- OSOM deliveries are continuing.

### Local roads update:

- Monitoring and maintenance (where required) are the focus for the project.

- 50 of 66 wind turbines now fully erected
- 55 of 66 tower bases installed
- 83% of main components delivered
- Aiming for 52+ WTGs before Christmas
- 34 (hot-commissioned) turbines electrically connected



Installation progress



### Safety

- 0 new reportable safety incidents

### Environmental

- 0 incidents recorded and reported to DPE since previous CCC.

### Complaints and Compliance

- Complaints register is updated and published monthly on website ([November](#) report uploaded)
- 13 x Non-compliances – 1 x NCR relating to a number of instances where construction related disturbance has occurred outside of the Project Area resulting in 0.41 Ha. Departures currently being investigated by RPPE and the contractor
- 3-monthly internal compliance audit undertaken during [November](#) 2023 (7th internal environmental audit)
- Tracking of vegetation disturbance [complete and results forwarded onto BCD](#) (surveyors undertaken pickups through site)

### Biodiversity Management

- Rehabilitation of finished areas has largely been completed including replacement of topsoil, stabilisation and seeding of temporary disturbance areas
- Nest box and habitat augmentation installation continues and nearly complete with 14 boxes remaining to be installed

### Traffic Management

- Quarterly monitoring of heavy vehicle movements through Yass St continues in alignment with TMP requirements. 4th round completed September 23

### Heritage management

- Artefact reburial has been completed including a smoking ceremony. Members from Onerwal LALC and Buru Ngunawal LALC were in attendance

### Biodiversity / Offsets

- A reduction in the overall disturbance area of the Project in both native vegetation and non-native areas from 444 ha to 374 ha (16% reduction)

- An overall reduction of impacts to all relevant vegetation types and species habitat, including for example:
- Box Gum Woodland (PCT 350) – reduced by 5.37 ha (16% reduction), or a 25% reduction from the relevant clearing limit in the Development Consent
- Superb Parrot habitat – reduced by 3.35 ha (17% reduction)
- Golden Sun Moth habitat – reduced by 11.35 ha (15% reduction)

### Pre-Commissioning Plans

- Outstanding management plans (NMP and BBAMP) approved by relevant agencies
- Commissioning bird and bat monitoring surveys continue across site in collector groups A, B and F
- Superb Parrot transect surveys have commenced across site
- November Bat monitoring surveys undertaken





## Communication

- Newsletter (September issue released, [next newsletter due week beginning 11 December 2023](#)).
- Monthly construction updates focused on public road upgrades and OSOM deliveries (email, SMS and community noticeboards)
- Monthly landholder communications underway
- CCC meetings (Quarterly)

## Complaints and Enquiries

- Direct email: [complaints@tiltrenewables.com](mailto:complaints@tiltrenewables.com) or people can use: [ryeparkwindfarm@tiltrenewables.com](mailto:ryeparkwindfarm@tiltrenewables.com) or call 1800 WE TILT (938 458)
- View our Complaints Management Procedure and Project Complaints Management Plan on the [Project webpage](#).
- Complaints Register up to date as of end [October 2023](#). Next report [November 2023](#).

## Benefit Sharing initiatives update

- Boorowa Irish Festival, Shamrock partner
- The Rye Park Recreation Ground committee are exploring the possibility of selling the food van at the showgrounds. Should the food van be sold the funds will be reinvested into the recreation grounds for facilities that benefit the Rye Park community

# ENVIRONMENT & COMPLIANCE

## RYE PARK WIND FARM VISUAL MITIGATION PROGRAM



See below a summary of the visual mitigation program. This a copy of the information sent to the CCC in October 2023

Eligibility	Dwellings within 4 kilometres of a turbine who are not already participating in the Project
Description	<p>The program involves the following:</p> <ul style="list-style-type: none"> <li>• The Visual Mitigation Program is open for five (5) years from the commencement of construction</li> <li>• In consultation with landowners, landscaping plans are developed to screen views of the wind turbines, should landowners wish to do so.</li> <li>• The visual assessment will be limited to addressing views of any wind turbines from the primary dwelling and attached outdoor areas of private open space.</li> <li>• The visual assessment will not be extended to other areas of the landowner’s property, or areas considered to be a place of work or recreation.</li> <li>• Once requests from landowners are received, a landscaping contractor and representative from Tilt Renewables visit the properties to discuss the outlook from the dwelling and identify potential reasonable and feasible screening measures. In consultation with the landowners, a draft landscaping plan as discussed on site will be prepared to show:             <ul style="list-style-type: none"> <li>▪ The landscape mitigation area</li> <li>▪ Extent of fencing (if required)</li> <li>▪ Plant numbers, species, height and spread at maturity and installation size.</li> </ul> </li> <li>• Once reviewed and endorsed by the landowner, the landscaping plan will be finalised and issued to the landowner.</li> <li>• Tilt Renewables then implements the agreed landscaping plan and has a period of maintenance and tree replacement (should it be required) prior to the long-term responsibility of the plantings being the responsibility of the landowner.</li> </ul>
Engagement to date	<p>The owners of all dwellings within 4 kilometres of a turbine were sent a letter in October 2021 inviting their participation. In addition to the correspondence, Tilt Renewables has also noted potential to participate in the program in multiple project newsletters. To date several households have taken up the offer and participated in the program.</p>



# DISCUSSION

