



## MEETING MINUTES

<b>Meeting title</b>	<b>RYE PARK Wind Farm Community Consultative Committee (CCC). Meeting #31</b>		
<b>Attendees</b>			
David Johnson (Independent Chair) (DJ)	Owen Boushel, Manager Stakeholder Engagement, Tilt Renewables (OB)		
Andrew Field (Community Member) (AF)	Andrew Galland, HSEC Manager, Tilt Renewables (AG)		
	Jack Shuker, Project Director, Tilt Renewables (JS)		
Sara Brown (Community Member) (SB)			
Jayne Apps (Community Member) (JA)	Cr John Piper (Hilltops Council) (JP)		
Mike Gilmour (Community Member) (MG)	Cr Jim Abbey (Yass Valley Council) (Cr JA)		
<b>Observers</b>			
<b>Apologies</b>			
Claude Morson (Community Member) (CM)			
Christine Hawkins (Community Member) (CH)			
<b>Location</b>	Soldiers Memorial Hall, Yass	<b>Date &amp; start time</b>	<b>30 May 2023 at 7.08 pm</b>

<b>Topic</b>	<b>Discussion</b>
<b>1. Welcome and Acknowledgement of Country</b>	<ul style="list-style-type: none"> <li>The Chair acknowledged the Traditional Owners of the land within the project area and on which we meet, being the Wiradjuri and Ngunnawal people, paying respects to their Elders past, present and emerging.</li> <li>The Chair (DJ) welcomed everyone to the meeting and announced that he was recording the meeting; there were no objections.</li> <li>DJ noted that Brendon Conlan (Alternate Community Member) has resigned from the CCC due to work commitments.</li> </ul>
<b>2. Introductions</b>	<ul style="list-style-type: none"> <li>None</li> </ul>
<b>3. Declarations of Interest</b>	<ul style="list-style-type: none"> <li>None</li> </ul>
<b>4. Correspondence</b>	<ul style="list-style-type: none"> <li>None.</li> </ul>

<p><b>5. Minutes of the Previous Meeting</b></p>	<ul style="list-style-type: none"> <li>Minutes of the last meeting of the Rye Park CCC (#30) on 28 February 2023, were taken as approved as a draft had been circulated to all members for comment.</li> </ul>
<p><b>6. Business Arising from Minutes</b></p>	<ul style="list-style-type: none"> <li>Refer to notations added to ACTIONS REQUIRED below (page 4).</li> <li>Cr JP commended and thanked Tilt managers OB &amp; JS for the timely re-surfacing and repairs to Trucking Yards Rd, Boorowa once weather permitted.</li> </ul>
<p><b>7. Proponent's Report</b></p>	<p>OB introduced the presentation and project updates from Tilt Renewables.</p> <p>A series of slides were presented (see attachment) and supporting information was provided by OB, JS and AG.</p> <p>Photos of the completed turbines and views of the windfarm were presented.</p> <ul style="list-style-type: none"> <li>Issues relating to screening for affected landowners were discussed and Jayne noted that to effectively screen views of turbines, tree planting needs to be very close to a resident's house.</li> <li>Public road upgrades are complete &amp; maintenance continues; civil works largely complete and Zenvion now demobilising from site; number of truck and other vehicle movements significantly reduced.</li> <li>Commissioning has commenced, and operations expected early/mid 2024.</li> <li>66 turbine foundations now complete and 19 of the 66 turbines fully erected; underground cable trenching 90% complete.</li> <li>Northern &amp; southern substations complete and full energisation planned in next month.</li> <li>One third of component deliveries now complete and pre-commissioning &amp; testing has commenced.</li> <li>For further details refer to presentation slides provided.</li> </ul> <p>SB asked whether payments to the Community Enhancement Fund would commence once the turbines start operating or when all turbines are in operation and producing power. JP &amp; JA noted that with Bango W/F contributions only commenced when the W/F was fully operational. Confirmed during meeting that contributions will commence within the financial year each turbine is commissioned and commences providing power to the grid.</p> <p>COMPLIANCE &amp; SAFETY Etc. (AG)</p> <ul style="list-style-type: none"> <li>AG noted a second 'reportable incident' involving a worker injuring an eye during repairs to a turbine blade.</li> <li>Second independent safety audit completed in late March 2023; no further environmental incidents.</li> <li>DPE compliance inspection and also EPA site inspection in March 2023</li> <li>No complaints received in last month (due to reduction in site traffic).</li> <li>11 non-compliances in total incl. 9 x use of vehicles on non-approved routes</li> </ul> <p>BIODIVERSITY, TRAFFIC &amp; HERITAGE MANAGEMENT - issues were updated</p> <p>STAKEHOLDER &amp; COMMUNITY ENGAGEMENT (OB)</p> <ul style="list-style-type: none"> <li>Next Newsletter in June.</li> </ul>

	<ul style="list-style-type: none"> <li>• Frequency of CCC meetings was discussed and agreed to continue to meet 3-monthly at the moment, but to review as construction phase winds down.</li> <li>• Construction updates will continue fortnightly, but in due course will reduce to monthly.</li> </ul> <p>BENEFIT SHARING (OB) (Refer presentation)</p> <ul style="list-style-type: none"> <li>• Funding of the Community Enhancement Fund will begin with the financial year of the commencement of operations(details in presentation, page 12. Independent groups overseen by the Yass Valley, Hilltops and Upper Lachlan councils will administer the respective Community Enhancement Funds. The committees will contain representatives from Council, community and the wind farm. Members of each of the 3 VPA committees for Rye Pk W/F are not yet confirmed and community members are encouraged to apply.</li> <li>• OB noted that VPA funding is indexed in accordance with CPI each year.</li> <li>• OB also noted that while funding decisions are made by the committee and approved by the Council, Tilt would support the Community Enhancement Fund continuing to fund initiatives delivered through the construction phase. for the benefit of communities.</li> </ul> <p>ACTION ITEM - OB to request details of the VPA committee structure and membership from each of the Councils and advise the CCC when known.</p>
<p><b>8. General Business</b></p>	<ul style="list-style-type: none"> <li>• SB asked whether drivers could be asked to remove dead wildlife (roadkill) from the road surface – suggests be included in toolbox talks.</li> <li>• AF noted that there are a couple of light vehicles which are repeat speeding offenders on Blakeney Creek Rd. AF provided the registration of one vehicle parked inside property off Blakeney Creek Road South.</li> <li>• J Apps asked how many operational W/F staff will be required. AG said it was likely to be between 5 and 10 full time employees.</li> <li>• J Apps asked about the Bird &amp; Bat Adaptive Management Plan (BBAMP) and when monitoring commences. OB/AG noted that the Plan needs to be approved and monitoring will commence when the WF is operational.</li> <li>• J Apps asked about the proposed re-burial of aboriginal artefacts and why they will not be buried where they were found; AG replied that these matters are determined by the Registered Aboriginal Parties (RAPs) and qualified archaeologists, comprising local indigenous persons and in accordance with the Cultural Heritage Management Plan.</li> </ul>
<p><b>9. Other Agenda Items</b></p>	<p>None.</p>
<p><b>Next Meeting</b></p>	<p><b>Meeting closed:</b> 8.55pm.</p> <p><b>Next meeting</b> is scheduled for <b>Tuesday 29 August 2023, at 7pm and in Yass.</b></p>

**ACTIONS REQUIRED**

(Numbered as per previous minutes)

1. CCC presentation -CLOSED
2. Visual impact - CLOSED
3. Communications:
  - TILT RENEWABLES - Consider the following to improve communications: (ON-GOING)
    - a. Facebook posts in the local community group pages / e.g., Yass and surrounds / Bass / Crookwell /
    - b. Yass & Boorowa Community Radio
    - c. Supermarkets
4. Roads
  - TILT RENEWABLES – Confirm with contractors approved heavy vehicle route around Boorowa (Trucking Yards Rd bypass) \_ ON-GOING
  - CCC – nominate a representative to attend a toolbox meeting and talk road safety – ON-GOING, consider providing written comments instead.
5. Yass Street Audit – CLOSED
6. TILT to raise again with Yass Council the number of signs along Cooks Hill Rd, which are highly distracting and reflective at night– ON-GOING

NEW ACTIONS

7. Roads
  - Undertake pothole repairs prior to the 11th of March (date of the Off the Beaten Track Arts Festival) – Tilt Renewables. COMPLETED
  - 50km zone signs in Yass St - Speak to Zenviron to confirm whether speed restriction signs (50km) can be installed in Rye Park – Tilt Renewables. - Neither Council nor Tilt can erect new signs, but AG will place temporary signs either side of the causeway (ACTION)
  - Grassy Creek Road and Little Plains Road - angle of road has changed - confirm whether the road & intersection is big enough for two trucks to pass – Tilt Renewables. – Confirmed that it is built to required Council standards – now CLOSED OUT
  - Chevron sign numbers on Cook’s Hill Rd. TLT to revisit question with YVC – Tilt Renewables. - Communications with YVC continuing; - Raised with YVC signs installed as per relevant standard, and noted that the signs are still far too numerous and distracting at night - ONGOING
  - Provide additional notification for road closures – Tilt Renewables. – Noted and CLOSED OUT.
  - Yass Street Audit - Circulate council outcomes from the Yass Street Audit – Hilltops Council. – Noted that all information sent to HC
  - Confirm OSOM escort requirements – Tilt Renewables. - Requirements circulated, so now CLOSED OUT.
  - 1H Signage - review signage before and after roadworks to ensure it is in place – Tilt Renewables. – Noted and CLOSED
8. VPA and Benefit sharing
  - Confirm the details of the VPA including split and geographic scope – Tilt Renewables. – See presentation shown at CCC 30.05.23
  - Confirm percentage allocation of funding to be directed to education under the VPA – Tilt Renewables. – See presentation shown at CCC 30.05.23

- Confirm status of VPA committees with councils – Tilt Renewables.
- Mental health program - How many students will be supported each year (psychological assessments) – Tilt Renewables. – Confirmed 25 students per year for first 3 years (Boorowa Central School) – CLOSED
- Prepare a Community Enhancement Fund summary including dates of commencement – Tilt Renewables

9. CCC

- Next CCC in Yass - 29 August 2023

10. Code of conduct forms

- Review and sign the conflict and code of conduct forms – Tilt Renewables (OB) – CLOSED OUT

11. Upper Lachlan Council

- DJ to contact Pam Kensit (Mayor, ULC) to request that an alternate Council Rep be appointed to attend CCC meetings if she is unable to, as we are often discussing issues arising within the ULC area.





# RYE PARK WIND FARM

**CCC MEETING**

**30 MAY 2023**

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**6. PROJECT BENEFITS**





# STAKEHOLDER & COMMUNITY ENGAGEMENT ACTION UPDATE



No.	Action	Who	Status
1A	Undertake pothole repairs prior to the 11th of March (date of the Off the Beaten Track Arts Festival).	JS	Complete, these works were undertaken by Hilltops Council in Yass Street (including intersection and sections leading up to the hall where the seal was failing)
1B	50km zone signs in Yass St - Speak to Zenviron to confirm whether speed restriction signs (50km) can be installed in Rye park	JS / AG	Complete, discussed with Zenviron, still require additional signage. Currently there are slow down signs around causeway and 20km/h sign around the school zone for HVs
1C	Grassy Creek Road and Little Planes Road - angle of road has changed - confirm whether the road is big enough for two trucks to pass	JS	Confirmed, road meets the relevant standards
1D	Chevron sign numbers on cooks hill rd. TLT to revisit question with YVC	JS	Complete, raised this with Yass Valley Council. The frequency of signs is due to the affected section being a particularly windy road which allows speeds up to 100km/hr.
1E	Provide additional notification for road closures	OB	Complete, SMS notification for Cooks Hill Road closure sent following CCC meeting. Future road closures will be notified via SMS
1F	Yass Street Audit - Circulate council outcomes from the Yass Street Audit	JP	Councillor Piper to confirm Hilltops Council outcomes
1G	Confirm OSOM escort requirements	JS	Complete, the Project's Traffic management plan specifies the escort arrangements for different load types. These details are contained in Appendix C, section 4 specifies the arrangements for ten separate load types. Seven of these load types require NSW police escorts. A copy of the TMP can be found here: <a href="https://www.tiltrenewables.com/documents/981/20220621_-_RPWF_-_TMP_-_Rev4_Approved.pdf">https://www.tiltrenewables.com/documents/981/20220621_-_RPWF_-_TMP_-_Rev4_Approved.pdf</a> .
1H	Signage - review signage before and after roadworks to ensure it is in place	AG	Complete, road work signs are now as per Traffic Control Plan (No road work signage required on Dalton Rd where repair sections have been sealed). Line marking is scheduled to take place in April.
2A	Confirm the details of the VPA including split and geographic scope		Complete, an explanation of the VPA arrangements is included in this presentation
2B	Confirm percentage allocation of funding to be directed to education under the VPA	OB	At least 20% of the funds will be allocated to educational needs in each VPA <a href="https://www.tiltrenewables.com/assets-and-projects/Rye-Park-Wind-Farm/community/">https://www.tiltrenewables.com/assets-and-projects/Rye-Park-Wind-Farm/community/</a>
2C	Confirm status of VPA committees with councils	OB	Detailed in this presentation
3A	Mental health program - How many students will be supported each year (psychological assessments)		The initial program is funded for three years (2023, 2024 and 2025). The program is funded to support 25 students each year.
4A	Next CCC in Yass - 30th May 2023	OB	OB will make the arrangements
5A	Review and sign the code of conduct form	OB	Signed copy provided to chair



# SCHEDULE OF WORKS

## INDICATIVE SCHEDULE



**Project Programme:** Construction includes road upgrades, wind farm construction (not including pre-construction activities) and commissioning

- Construction Commencement – **1 December 2021** ✓
- **Public Road Upgrades** are complete – maintenance will continue
- Civil works – from January 2021 – **largely complete with Zenviron now demobilising from site**
- Commissioning – **Commenced** in Early 2023
- Operations – **Early/Mid 2024**

	2021	2022												2023					2024											
	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	
Public Road Upgrades																														
Civil Works		✓																												
Electrical Works						✓																								
WTG Component Deliveries											✓																			
WTG Installation											✓																			
Rehabilitation																			✓											
Testing and Commissioning																		✓												

# SCHEDULE OF WORKS

## TRANSPORT, ROAD UPGRADES & SCHEDULE



### Transport update:

- Significant reduction in heavy vehicle and light vehicle traffic underway with completion of foundations

### Road Upgrades Update:

- Road upgrades and repair works are complete
- Maintenance will focus on the following roads:
  - Rye Park Road
  - Grassy Creek Road
  - Dalton Road
  - Cooks Hill Road



Resealed Trucking Yard Road



Completed Yass Street / Boorowa Road intersection

# PROJECT UPDATE

## WHAT HAVE WE BEEN UP TO



- 66 foundations poured – complete
- Earthworks on site - complete
- Underground cable trenching is 90% complete.
- All overhead 330kv and 33kv poles have been stood and line stringing complete
- Construction of Northern substation is complete with energisation planned for June 2023
- Construction Southern substations is complete and connected to and energised from the TransGrid network.



The final pour



- 19 of 66 wind turbines are now fully erected
- Component deliveries are ongoing with 257 of 726 components delivered to site.
- Pre-commissioning and testing activities of wind turbines has commenced with first generation planned for June/July 2023



WTG A07 looking north





### Safety

- 2 reportable incidents recorded and closed out relevant regulatory notifications undertaken, leading indicator reporting trending positively. ([Arborist injury and LV roll over](#))
- COVID-19 Management Protocols remain in place in accordance with NSW regulations/guidelines incl.
- 2nd independent safety audit completed for the project end of March 23 to review site safety compliance

### Environmental

- 1 potential incident recorded and reported to DPE, leading indicator reporting trending positively (Grassy creek Rd flood damage).

### Complaints and Compliance

- Complaints register is updated and published monthly on website ([April](#) report uploaded)
- 11 x Non-compliances – 7 x HV use of non-approved routes (Cooks Hill Road), 2 x LV use of non-approved access, 1 x dam water extraction, 1 x administrative (Pudman Creek culvert upgrade)
- DPE Compliance officer conducting surveillance inspections (attended and unattended by RPRE personnel) latest during [March 23](#)
- EPA site inspection undertaken 21 March 23 inspect works, rehabilitation and discuss EPL transition
- 3-monthly internal compliance audit undertaken during [March 2023](#) (5th internal environmental audit) minor administrative non conformances identified
- 2nd Independent audit undertaken including site inspection and administrative review completed 27 February 23. Audit report including actions report submitted to DPE
- Tracking of vegetation disturbance continues (surveyors undertaken pickups through site) 4 x reports submitted to BCD as per BMP requirements

### Biodiversity Management

- Pre clearance surveys **completed** prior to works commencing:
  - **Underground cable works and Cooks Hill Rd works have been completed (In native fauna habitat)**
- Exclusion flagging of targeted high value vegetation/habitat areas
- Rehabilitation of finished areas continues including replacement of topsoil, stabilisation and **seeding of temporary disturbance areas**

### Traffic Management

- **Quarterly monitoring of heavy vehicle movements through Yass St continues in alignment with TMP requirements. 3rd round due to commence June 23**
- Heavy vehicle booking system is being used to continue to manage heavy vehicle movements including S&I contractor deliveries

### Heritage management

- Cultural heritage salvage has been undertaken by archaeologists and Local Aboriginal Land Council representatives

- Exclusion fencing installed at no impact locales within proximity of upcoming work areas

### Biodiversity / Offsets

- Continuing to work through the assessment of the land based offsets identified to formally register these offset sites with the Biodiversity Conservation Trust.

### Pre-Commissioning Plans

- Outstanding management plans (NMP and BBAMP) being reviewed by relevant agencies
- SPPMP approved by DCCEEW on 1 December 2022 (available on project website)





## Communication

- [Newsletter \(March issue released, June newsletter upcoming\)](#)
- Fortnightly construction updates focused on public road upgrades and OSOM deliveries (email, SMS and community noticeboards)
- Monthly landholder communications underway
- CCC meetings ([Quarterly](#))

## Complaints and Enquiries

- Direct email: [complaints@tiltrenewables.com](mailto:complaints@tiltrenewables.com) or people can use: [ryeparkwindfarm@tiltrenewables.com](mailto:ryeparkwindfarm@tiltrenewables.com) or call 1800 WE TILT (938 458)
- View our Complaints Management Procedure and Project Complaints Management Plan on the [Project webpage](#).
- Complaints Register up to date as of end-September 2022. Next report October 2022.

### Benefit Sharing initiatives update

- Sponsorship of the Boorowa Business Awards
- Rye Park Memorial Hall concrete donation – Zenviron
- Boorowa Central School – Healthy Playgrounds Project
- Blakney Creek RFS – \$2,000 donation for the new shed







## Community Enhancement Fund

- A Community Enhancement Fund will commence when the Project starts operating.
- Annual funding each year (adjusted for CPI):
  - Hilltops Council: \$162,500
  - Upper Lachlan Shire Council: \$40,000
  - Yass Valley Council: \$27,500
- Independent community groups overseen by the Yass Valley, Hilltops and Upper Lachlan councils will administer the funds.
- At least 20% of the funds will be allocated to educational needs.

## Other Programs

- Neighbour participation agreements
- Educational, mental health and economic development programs

## Community Enhancement Fund Committees

- Yass Council – recruitment to begin later this year
- Upper Lachlan Shire – TBC
- Hilltops council - TBC

## Geographic scope

- Hilltops, Upper Lachlan and Yass Shire – within 20 KMs of RPWF
- Can extend elsewhere in the LGA if no suitable local project identified within a funding round



### Employment Opportunities

- Goods & Services Register – monthly update to contractors
- ICN Gateway – monthly report to contractors



# DISCUSSION

