



MEETING MINUTES

Meeting title	RYE PARK Wind Farm Community Consultative Committee (CCC). Meeting #30		
Attendees			
David Johnson (Independent Chair) (DJ)	Owen Boushel, Manager Stakeholder Engagement, Tilt Renewables (OB)		
Andrew Field (Community Member) (AF)	Andrew Galland, HSEC Manager, Tilt Renewables (AG)		
Claude Morson (Community Member) (CM)	Jack Shuker, Project Director, Tilt Renewables (JS)		
Christine Hawkins (Community Member) (CH)	Tom Villiers, EGM- Delivery, Tilt Renewables (TV)		
Sara Brown (Community Member) (SB)	James Beckett, Manager, Planning and Environment, Tilt Renewables (JB)		
Jayne Apps (Community Member) (JA)	Cr John Piper (Hilltops Council) (JP)		
Mike Gilmour (Community Member) (MG)			
Observers			
Apologies			
Cr Jim Abbey (Yass Valley Council) (Cr JA)	Cr Pam Kensit (Mayor, Upper Lachlan Council) (PK)		
Brendon Conlan (Community Member Alternate)			
Location	Rye Park Hall, Rye Park	Date & start time	28 February 2023 at 7.15 pm (following site inspection)

Topic	Discussion
1. Welcome and Acknowledgement of Country	<ul style="list-style-type: none"> The Chair acknowledged the Traditional Owners of the land within the project area and on which we meet, being the Wiradjuri and Ngunnawal people, paying respects to their Elders past, present and emerging. The Chair (DJ) welcomed everyone to the meeting and announced that he was recording the meeting; there were no objections. DJ noted that Brendon Conlan (Alternate Community Member) has resigned from the CCC due to work commitments.
2. Introductions	<ul style="list-style-type: none"> James Beckett was introduced as a returning member of the Tilt project team.
3. Declarations of Interest	<ul style="list-style-type: none"> None
4. Correspondence	<ul style="list-style-type: none"> Notification of resignation from the CCC from Brendon Conlan.

<p>5. Minutes of the Previous Meeting</p>	<ul style="list-style-type: none"> Minutes of the last meeting of the Rye Park CCC (#29) on 10 November 2022, were taken as approved as a draft had been circulated to all members for comment.
<p>6. Business Arising from Minutes</p>	<ul style="list-style-type: none"> See ACTIONS REQUIRED, below
<p>7. Proponent's Report</p>	<p>OB introduced the presentation and project updates from Tilt Renewables.</p> <p>A series of slides were presented (see attachment) and supporting information was provided by OB, TV, JS and AG.</p> <p>Discussion focused on road works and road conditions.</p> <ul style="list-style-type: none"> CH noted that Upper Lachlan Shire are generally not providing notifications to residents re road closures etc. JP mentioned that Trucking Yards Rd at Boorowa is currently dangerous and still not sealed; JA also noted the danger at the moment. OB and JS reported that Hilltop Council had committed to sealing the road. Tilt to confer with Hilltops Council to expedite this work. CM requested that pothole repairs be completed on Yass Street, prior to the Off The Beaten Track Festival. Tilt to progress - HTC undertook pothole repairs in Yass St prior to event CH requested that Tilt's contractors be required to put signage up at the start & FINISH of roadworks zones. Tilt to follow up - Item raised with contractor OB noted that civil works on site are scheduled for completion in June. Leading up to this point a gradual demobilisation of the Project's civil contractor would begin resulting in a reduction in construction traffic on local roads. JS confirmed that around the end of April the bulk earthworks trucks & machinery will be greatly reduced. <p>COMPLAINTS & COMPLIANCE</p> <ul style="list-style-type: none"> Two heavy vehicle non-compliances since last meeting, bringing total of 10 to date. Katrina O'Reilly from DPE undertook an unannounced visit late in December; and requested a 2nd independent audit (current at the moment) The 4th internal audit has been completed and the next will be at end June. <p>BIODIVERSITY & TRAFFIC MANAGEMENT - issues were updated</p> <p>STAKEHOLDER ENGAGEMENT</p> <ul style="list-style-type: none"> Last newsletter was in November and next one will be distributed in March Agency site visit planned for the 1st of March 2023 to see construction activities firsthand Blade viewing event to be postponed to around the middle of the year, and will be of interest to all

	<p>BENEFIT SHARING</p> <ul style="list-style-type: none"> • News provided on the implementation of the benefit sharing plan for construction: <ul style="list-style-type: none"> ○ Sponsorship of the Yass Sports Shear and the Boorowa Business Awards ○ Psychological assessments for students at Boorowa Central School are being funded, OB to provide information on the number provided • Questions were raised by JA and CH re allocation of funds provided to Councils through VPAs (Voluntary Planning Agreements). • OB to obtain details of how VPA monies are to be allocated by each of the three councils, separate VPAs apply with each Council, and councils determine the allocations of the funds.
<p>8. General Business</p>	<ul style="list-style-type: none"> • DJ thanked Tilt for providing the site tour and inspection today for CCC members, and also for providing refreshments during the meeting. • CH noted vehicles & motorbikes are using internal wind farm roads on weekends and after hours near to her property, and asked if this was allowed. AG noted that property was leased by the property owner and the tenant was able to use the roads and access tracks on the property. • CH noted that there have been a number of road accidents involving wind farm related vehicles recently, and that community members have reported multiple incidents of illegal behaviour on roads; TV stated that some of those could be contractor's vehicles and they do make every effort to require related drivers to adhere to the laws of the road and to drive safely. All incidents reported to the Project are investigated. • JA suggested that Tilt should be transparent and open in acknowledging road incidents involving wind farm related vehicles and communicating to the community to avoid any confusion. AG noted that investigations into road accidents causing injury are undertaken by NSW emergency services. While the Project assists with these enquiries, the outcomes are communicated only when they have been completed. As such the best source of information for these incidents is the emergency service responding to the incident. The Project has previously notified the community where incidents impact on the local road network and will continue to do so in future. • CH also noted that out-of-hours work is continuing, and on most weekends. • JA asked about the availability of visual screening trees to landowners; JB said they are available now and anyone within 4km of a turbine may put in a written request; fencing and protective guards can also be negotiated. In some cases, it includes screening of power lines also. • JA asked when wide loads need police escorts. JS noted this is determined when permits are issued and would provide further information on the type of loads requiring police escorts. • CH also noted that she has experienced dangerous situations with wide loads and poor visibility. JA also reported that the intersection of Grassy Ck Rd & Little Plains Rd has been built up and now not wide enough for two wide vehicles to pass. JS noted the Project would come back with further information about the design.

<p>9. Other Agenda Items</p>	<p>None.</p>
<p>Next Meeting</p>	<p>Meeting closed: 8.50pm. Next meeting is scheduled for Tuesday 30 May 2023, at 7pm and in Yass.</p>
<p>ACTIONS REQUIRED (Numbered as per previous minutes)</p>	<ol style="list-style-type: none"> 1. CCC presentation -CLOSED 2. Visual impact - CLOSED 3. Communications: <ul style="list-style-type: none"> • TILT RENEWABLES - Consider the following to improve communications: (ON-GOING) <ol style="list-style-type: none"> a. Facebook posts in the local community group pages / e.g., Yass and surrounds / Bass / Crookwell / b. Yass & Boorowa Community Radio c. Supermarkets 4. Roads <ul style="list-style-type: none"> • TILT RENEWABLES – Confirm with contractors approved heavy vehicle route around Boorowa (Trucking Yards Rd bypass) _ ON-GOING • CCC – nominate a representative to attend a toolbox meeting and talk road safety – ON-GOING, consider providing written comments instead. 5. Yass Street Audit – CLOSED 6. TILT to raise again with Yass Council the huge number of signs along Cooks Hill Rd, which are highly distracting and reflective at night– ON-GOING <p><u>NEW ACTIONS</u></p> <ol style="list-style-type: none"> 7. Roads <ul style="list-style-type: none"> • Undertake pothole repairs prior to the 11th of March (date of the Off the Beaten Track Arts Festival) – Tilt Renewables. COMPLETED • 50km zone signs in Yass St - Speak to Zenviron to confirm whether speed restriction signs (50km) can be installed in Rye Park – Tilt Renewables. • Grassy Creek Road and Little Planes Road - angle of road has changed - confirm whether the road is big enough for two trucks to pass – Tilt Renewables. • Chevron sign numbers on Cook’s Hill Rd. TLT to revisit question with YVC – Tilt Renewables. - Communications with YVC continuing • Provide additional notification for road closures – Tilt Renewables. • Yass Street Audit - Circulate council outcomes from the Yass Street Audit – Hilltops Council • Confirm OSOM escort requirements – Tilt Renewables. • 1H Signage - review signage before and after roadworks to ensure it is in place – Tilt Renewables. 8. VPA and Benefit sharing <ul style="list-style-type: none"> • Confirm the details of the VPA including split and geographic scope – Tilt Renewables. • Confirm percentage allocation of funding to be directed to education under the

	<p>VPA – Tilt Renewables.</p> <ul style="list-style-type: none">• Confirm status of VPA committees with councils – Tilt Renewables.• Mental health program - How many students will be supported each year (psychological assessments) – Tilt Renewables. <p>9. CCC</p> <ul style="list-style-type: none">• Next CCC in Yass - 30th May 2023 - all <p>10. Code of conduct forms</p> <ul style="list-style-type: none">• Review and sign the conflict and code of conduct forms – Tilt Renewables (OB)
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RYE PARK WIND FARM

CCC MEETING

28 FEBRUARY 2023



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SCHEDULE OF WORKS

INDICATIVE SCHEDULE



Project Programme: Construction includes road upgrades, wind farm construction (not including pre-construction activities) and commissioning

- Construction Commencement – **1 December 2021** ✓
- **Public Road Upgrades** are largely complete with remaining works (Grassy Creek Road and Cook Hill Road) completion being March 2023.
- Civil works – from January 2021 – **to May 2023**, some slippage, primarily due to weather impacts
- Commissioning – **From Early 2023** – on track
- Operations – Early 2024 – on track

	2021	2022											2023											2024						
	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	
Public Road Upgrades																														
Civil Works																														
Electrical Works																														
WTG Component Deliveries																														
WTG Installation																														
Rehabilitation																														
Testing and Commissioning																														

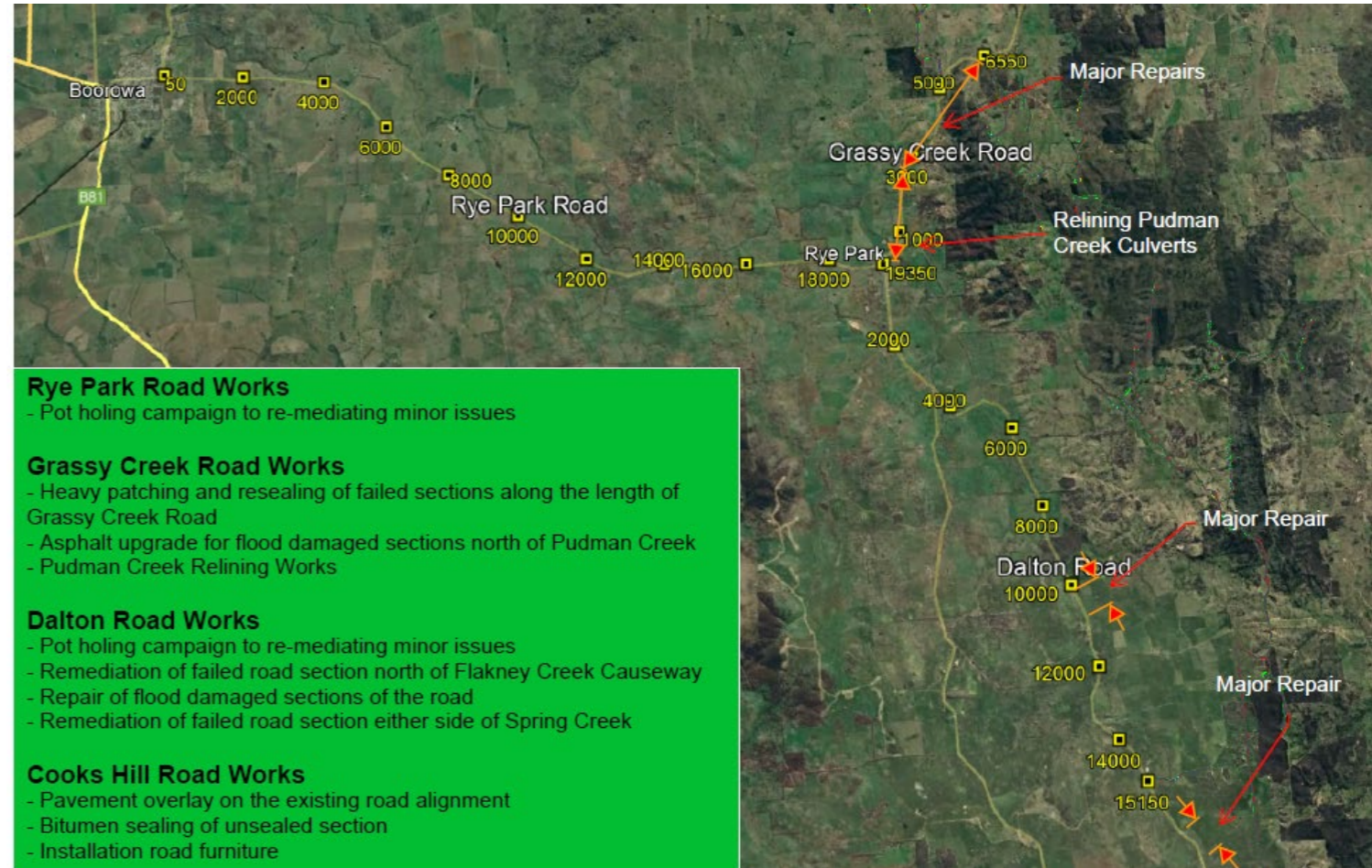
SCHEDULE OF WORKS

TRANSPORT, ROAD UPGRADES & SCHEDULE



Road Upgrades Update:

- Cooks Hill Road – Works are well progressed with all cross-drainage pipes installed, subgrade placement complete and sealing planned for early March 2023.
- Public roads repair and maintenance – the project and respective councils are correlatively works to ensure public roads used by the project are being monitored and repaired at the earliest opportunity given the weather circumstances.
- Grassy Creek Road – Repair is well progressed on the failed sections north of the Pudman Creek causeway with Sealing planned for March. First flood damage repair was completed and second flood damage repair commenced, timing of repairs to be confirmed once the repair methodology (asphalt in lieu of two seal) and subsequent comments are finalised with the local road authority. .
- Boorowa Bypass – Working towards ensuring the road is resealed subject to discussions with Hilltops Council. Date for works to be confirmed.
- Boorowa-Rye Park Road – Commenced maintenance and emergency repairs.
- Rye Park-Dalton Road – Commenced maintenance and emergency repairs. Repair of failed and flood damaged sections commenced.
- WTG OSOM update – deliveries of the main WTG OSOM components commenced in October 2022 and will continue through to late 2023.



PROJECT UPDATE

WHAT HAVE WE BEEN UP TO



- 3 of 66 wind turbines are now fully erected
- Earthworks on site ongoing - approx. 90% complete
- 51 Foundations poured.
- Underground cable trenching is continuing.
- All overhead 330kv and 33kv poles have been stood and line stringing commenced.
- Construction of Northern substation – continuing.
- Construction Southern substations - continuing.
- Construction of bridges over creek crossings is complete



First completed turbine



330kV Overhead Line using a
helicopter



First turbine



Northern Substation Progress



Safety

- 1 reportable incident recorded and closed out relevant regulatory notifications undertaken, leading indicator reporting trending positively.
- COVID-19 Management Protocols remain in place in accordance with NSW regulations/guidelines incl.
- [2nd independent safety audit organised for the project towards end of March 23 to review site safety compliance](#)

Environmental

- 1 potential incident recorded and reported to DPE, leading indicator reporting trending positively (Grassy creek Rd flood damage).

Complaints and Compliance

- Complaints register is updated and published monthly on website (October report uploaded)
- [10 x Non-compliances – 7 x HV use of non-approved routes \(Cooks Hill Road\), 2 x LV use of non-approved access and 1 x dam water extraction](#)
- DPE Compliance officer conducting surveillance inspections (attended and [unattended](#) by RPPE personnel) latest during [December 22](#)
- 3-monthly internal compliance audit undertaken during [December 2022](#) (4th internal environmental audit) minor administrative opportunities for improvement identified
- [2nd Independent audit currently being undertaken. Site inspection and administrative review commenced 27 February 23](#)
- Tracking of vegetation disturbance continues (surveyors undertaken pickups through site) [3](#) x reports submitted to BCD as per BMP requirements

Biodiversity Management

- Pre clearance surveys continue prior to works commencing:
 - Focusing on underground cable works Cooks Hill Rd prior to construction works occurring (In native fauna habitat)
- Exclusion flagging of targeted high value vegetation/habitat areas
- Ecologists on site during targeted habitat tree removal, hollow salvage and striped legless lizard habitat removal (Cooks Hill Rd)
- Rehabilitation of finished areas continues including replacement of topsoil and stabilisation

Traffic Management

- Quarterly monitoring of heavy vehicle movements through Yass St continues in alignment with TMP requirements. 2nd round organised to be in place early March
- Heavy vehicle booking system is being used to continue to manage heavy vehicle movements including S&I contractor deliveries

Heritage management

- Cultural heritage salvage has been undertaken by archaeologists and Local Aboriginal Land Council representatives
- Exclusion fencing installed at no impact locales within proximity of upcoming work areas

Biodiversity / Offsets

- Continuing to work through the assessment of the land based offsets identified to formally register these offset sites with the Biodiversity Conservation Trust.

Pre-Commissioning Plans

- Outstanding management plans (NMP and BBAMP) being reviewed by relevant agencies
- SPPMP approved by DCCEEW on 1 December 2022 (available on website)





Communication

- [Newsletter \(November issue released, March newsletter to be released soon\)](#)
- Fortnightly construction updates focused on public road upgrades and OSOM deliveries (email, SMS and community noticeboards)
- [Monthly landholder communications underway](#)
- CCC meetings (bi-monthly)

Complaints and Enquiries

- Direct email: complaints@tiltrenewables.com or people can use: ryeparkwindfarm@tiltrenewables.com or call 1800 WE TILT (938 458)
- View our Complaints Management Procedure and Project Complaints Management Plan on the [Project webpage](#).
- Complaints Register up to date as of end-September 2022. Next report October 2022.

STAKEHOLDER & COMMUNITY ENGAGEMENT

UPCOMING ACTIVITIES



Planned upcoming activities

- Site visit for state and local government representatives (1st March)
- Blade viewing deferred to mid year
- Stakeholder briefings and updates

Benefit Sharing initiatives update

- Revegetation grants (jointly funded by Zenviron and Vestas) – five awarded including Boorowa Central School
- Commencement of funding for psychological assessments for students with learning difficulties
- Sponsorship of the Yass Show
- Sponsorship of the Boorowa Business Awards
- Rye Park Recreation Ground (Zenviron) - relocating and fixing down the bus shelter, tidying up and levelling a number of stockpiles and re-topsoiling around the bus shelter





Employment Opportunities

- Goods & Services Register – monthly update to contractors
- ICN Gateway – monthly report to contractors



DISCUSSION

