

MEETING MINUTES

Meeting title	RYE PARK Wind Farm Community Consultative Committee (CCC). Meeting #29		
Attendees			
David Johnson (Independent Chair) (DJ)	Owen Boushel, Manager Stakeholder Engagement, Tilt Renewables (OB)		
Andrew Field (Community Member) (AF)	Andrew Galland, HSEC Manager, Tilt Renewables (AG)		
Claude Morson (Community Member) (CM)	Jack Shuker (Project Director, Tilt Renewables) (JS)		
Christine Hawkins (Community Member) (CH)	Tom Villiers, (EGM- Delivery, Tilt Renewables) (TV)		
Sara Brown (Community Member) (SB)	Mark Selvaratnam, Tilt Renewables (MS)		
Jayne Apps (Community Member) (JA)	Cr John Piper (Hilltops Council) (JP)		
	Cr Jim Abbey (Yass Valley Council) (Cr JA)		
Observers			
Apologies			
Mike Gilmour (Community Member) (MG)	Cr Pam Kensit (Mayor, Upper Lachlan Council) (PK)		
Location	Soldiers Memorial Hall, Yass	Date & start time	10 November 2022 at 7.05 pm

Topic	Discussion
1. Welcome and Acknowledgement of Country	<ul style="list-style-type: none"> The Chair acknowledged the Traditional Owners of the land within the project area and on which we meet, being the Wiradjuri and Ngunnawal people, paying respects to their Elders past, present and emerging. The Chair (DJ) welcomed everyone to the meeting and announced that he was recording the meeting; there were no objections. DJ welcomed Owen Boushel (OB) who has taken on the role of Manager, Stakeholder Engagement for Rye Park WF as Martine Holberton has moved on to other projects within Tilt Renewables.
2. Introductions	<ul style="list-style-type: none"> Each person introduced themselves around the room.
3. Declarations of Interest	<ul style="list-style-type: none"> None
4. Correspondence	<ul style="list-style-type: none"> Notification of resignation from the CCC from Angus Mitchell; Email & attachments from Dept.Env & Planning re CCC Guideline draft & invitation to comment (circulated by DJ, 17/10/22).

<p>5. Minutes of the Previous Meeting</p>	<ul style="list-style-type: none"> Minutes of the last meeting of the Rye Park CCC (#28) on 22 August 2022, were taken as approved as a draft had been circulated to all members for comment.
<p>6. Business Arising from Minutes</p>	<ul style="list-style-type: none"> There were no items raised from the previous minutes.
<p>7. Proponent's Report</p>	<p>OB introduced the presentation and project updates from Tilt Renewables.</p> <p>A series of slides were presented (see attachment) and supporting information was provided by OB, TV, JS and AG.</p> <p style="text-align: center;">SCHEDULE OF WORKS</p> <ul style="list-style-type: none"> JS provided an overview of the project schedule and progress <ul style="list-style-type: none"> Heavy rains & flooding is delaying the program of civil works and transport & road upgrades. Turbine construction is now planned to finish by late 2023, with completion of commissioning expected in April 2024 Over size/Over mass (OS/OM) vehicle movements (turbine components) will continue for approx. 12 months; their allowable movement times are restricted according to the TMP which takes into account school bus hours. Pilot cars and/or police escorts are required for various size loads. Tilt Renewables will be providing a 'plain English' summary to the community outlining the time frames and requirements for OS/OM vehicle movements on the various sections of affected roads <p style="text-align: center;">ROAD UPGRADES (JS)</p> <ul style="list-style-type: none"> TV and JS provided a summary of current and upcoming road upgrades <ul style="list-style-type: none"> Cooks Hill Rd design of unsealed section including cross-drainage & culvert pipes is complete, Project is awaiting DPE consent to remove 11 trees (UL Council) for the upgrade. Works can only proceed once DPE provide consent. Damage on roads was discussed: <ul style="list-style-type: none"> Cooks Hill Rd Dillon St & Long Rd, Boorowa Yass St Rye Park Rd. Brial St, Boorowa TV noted that Tilt Renewables is concerned about the condition of the roads and are working with council to resolve it. AF requested update following meeting with YVC on maintenance of sealed section of Cook Hill Rd. AF also noted that better controls are needed as too many vehicles are using Cooks Hill Rd, and too many drivers speeding. CH requested Tilt Renewables review the design of Yass St, Rye Park where the newly built-up road appears to be damming water flows. Tilt Renewables to investigate – <u>ACTION</u> item Jim A suggested that more consultations are held with Yass Valley council staff to improve the current treacherous conditions on roads such as CH Rd.

He is happy to assist in this regard. – ACTION item.

- CH suggested that reduced speed limits be considered in some areas.
- CH suggested Tilt Renewables communicate plans to fix the road network through newsletters and apologise for the disruption
- Jayne A – asked why Dalton Rd has not been upgraded. TV noted tree clearance for an upgrade would trigger additional approvals restricting the ability of the Project to modify the road.
- Jayne A queried the number of concrete trucks on roads, despite on-site batching plants. TV noted the trucks are using public roads temporarily but will move back on to internal roads once the batching plant moves.

WORKFORCE BEHAVIOUR

- Community members reported that vehicles are not driving to conditions and this is creating stress for community members due to the volumes of wind farm traffic and driving behaviour. CH noted residents such as herself are avoiding the use local roads because of the perceived risks
- TV, JS and AG confirmed that toolbox talks and enforcement of contractor's and sub-contractor's behaviour is continuing. Tilt acknowledge they are guests in the community and seeking to minimise their impacts on local residents and the environment. Tilt Renewables are also liaising with the Police highway patrol, who are now patrolling the area.
- AF and CH suggested some project vehicles may be accessing the site via Dalton Rd through the damaged causeway at the Blakney Creek Rd Sth intersection (coming from Dalton) – ACTION item. NOTE: TILT RENEWABLES raised this issue with contractors to instruct personnel to abide by road closure directives
- CM noted that contractors undertaking pot hole repairs in Yass St were using inappropriate language in proximity to elderly residents houses. - NOTE TILT RENEWABLES raised this issue with contractors that need to respect locals and community when undertaking works
- JA noted Brial St deterioration from project vehicles suggested HVs using as well

WIND FARM WORKS

- JS provided a summary of the wind farm works
 - 22 concrete turbine foundations have been poured;
 - Earthworks are continuing in the north, south and central areas;
 - Underground cable trenching and installation is continuing
 - Overhead 330Kv and 33Kv poles are being installed
 - Substation construction is continuing
 - Modification 2 to the Development Consent was approved in September, comprising several minor works across the project area;
- AF, Jayne A reported crane observed in operation within the wind farm on Sunday. Tilt Renewables explained that there is a process in place to assess OOWH that our contractors are following. NOTE - Information has been

forwarded onto DPE in relation to OOWH complaints which have been assessed against the project conditions

- AF and CH commented on the appearance of power poles being installed. AF asked whether an assessment of the impact had taken place.
- SB asked about the volume of concrete in the tower base – MS reported 643 cubic metres per tower base.

SAFETY, ENVIRONMENT & COMPLIANCE (AG)

- AG provided a summary of safety, environment and compliance:
 - there were a total of 8 non-compliances to date – 5 were heavy vehicles on non-approved routes, 2 were light vehicles on non-approved routes, 1 for dam water extraction.
 - Complaints register is updated monthly and published on website;
 - One safety incident recorded, an injury to an arborist who is now back at work full-time.
 - DPE compliance officer, Katrina O'Reilly, has visited the site on several occasions and undertakes inspections without prior notice
 - 3rd internal compliance audit undertaken in October – some minor opportunities for improvement identified (erosion control plans, pre-clearance photos etc);
 - Management of biodiversity, vegetation, traffic, heritage matters and pre-commissioning planning is continuing, as outlined in the presentation slides.
- Community members queried the process for DPE enforcement of non-compliances. TV and AG noted that it is in Tilt Renewables' interest to minimise non-compliances and complaint incidents.

STAKEHOLDER & COMMUNITY ENGAGEMENT (OB)

- OB presented on stakeholder and community engagement:
 - November Newsletter to appear later this month; construction updates continuing fortnightly, plus SMS updates to subscribers who requested
 - A letter will be sent out soon regarding the management and planning of OS/OM vehicles
 - Tilt Renewables welcome feedback from the community regarding what they're doing well, and what they're not. OB is keen for suggestions as to how Tilt Renewables can continue to improve communication with residents etc.
- SB recommended plain wording in news and info alerts – how will it affect the community; such as where & when things are happening, like OS/OM movements, road works/closures etc.
- CH & others recommend putting information and project news on on-line Community Noticeboards, as well as physical noticeboards, and also council websites, business chambers, community radio, supermarket notices etc.

<p>8. General Business</p>	<p>AVIATION LIGHTING</p> <ul style="list-style-type: none"> • TV and JS provided an update on the aviation lighting. <ul style="list-style-type: none"> ○ DPE and CASA require lights to be installed on top of the turbines, due to the now approved additional height of the towers. ○ Tilt Renewables are now required to install lights ○ 40 of the Rye Park towers will require lights • Community members would prefer not to have lights on, however, at this stage Tilt Renewables is required by DPE to do so. <p>YASS STREET AUDIT</p> <ul style="list-style-type: none"> • CM reported on the audit conducted by a Rye Park progress Association <u>ACTION</u> item – CM and Tilt Renewables to liaise with Council regarding the Rye Park roadworks audit. <p>SIGNAGE</p> <ul style="list-style-type: none"> • SB noted the number of reflective road signs on Cooks Hill Rd, and requested Tilt Renewables review whether some could be removed. <u>ACTION</u> item – Tilt Renewables have requested Council review chevron signs to determine whether all signs are necessary. <p>COFFEE VAN</p> <ul style="list-style-type: none"> • CH queried whether the coffee van on site is necessary given that Tilt Renewables has established the Rye Park food van (not mobile). Tilt Renewables explained the operating hours for the food van and limitations around travel times from site to the Rye Park food van. Note the food van is no longer on site. <p>CHRISTMAS SHUTDOWN</p> <ul style="list-style-type: none"> • CH what is the Christmas shutdown for the project <ul style="list-style-type: none"> ○ NOTE site is projected to shut down from 23/12/22 to 3/1/23
<p>9. Other Agenda Items</p>	<p>None.</p>
<p>Next Meeting</p>	<p>Meeting closed: 10.02 pm.</p> <p>Next meeting will be held in February 2023, on a date to be confirmed, possibly at Rye Park or on site if the meeting is to be held with a site visit as well (to be organised by Tilt Renewables, and to be confirmed).</p>

ACTIONS REQUIRED	
	<ol style="list-style-type: none"> 1. CCC presentation <ul style="list-style-type: none"> • TILT RENEWABLES - Future presentations to report by exception, colour code new information and take old information as read 2. Visual impact <ul style="list-style-type: none"> • TILT RENEWABLES - Follow up visual screening offer previously provided to CH • TILT RENEWABLES - Send link to Visual Impact Assessment to CCC and confirm whether transmission line corridor was considered in the assessment 3. Communications: <ul style="list-style-type: none"> • TILT RENEWABLES - review notification template including details on road maintenance plan • TILT RENEWABLES - Communicate how many months OSOM deliveries will continue for, impacts on travel times, etc... • TILT RENEWABLES- Newsletter to acknowledge the impact on the local community • TILT RENEWABLES - Consider ongoing, out of session updates to the CCC • TILT RENEWABLES - Consider the following to improve communications: <ol style="list-style-type: none"> a. Facebook posts in the local community group pages / e.g. Yass and surrounds / Bass / Crookwell / b. Yass Community Radio c. Boorowa community radio d. Supermarkets 4. Roads <ul style="list-style-type: none"> • TILT RENEWABLES - provide travel restriction in the Development Consent and confirm wind turbine component deliveries are compliant • TILT RENEWABLES - investigate whether concrete agitators have been using Wargeila Rd • TILT RENEWABLES – Confirm with contractors approved heavy vehicle route around Boorowa (Trucking Yards Rd bypass) . • TILT RENEWABLES – communicate CCC’s concerns about safety signs on Cooks Hill Road to Yass Valley Council - Complete • CCC – nominate a representative to attend a toolbox meeting and talk road safety • Cr. Jim Abbey – to assist with Cooks Hill Road matters at Yass Valley Council 5. Yass Street Audit <ul style="list-style-type: none"> • a) Claude Morson/TILT RENEWABLES - Organise a meeting with the Rye Park Progress Association, council and Zenviron to discuss the outcomes of the audit 6. COI <ul style="list-style-type: none"> • a) OB to review and sign the conflict of interest and code of conduct forms.