

MEETING MINUTES

Meeting title	RYE PARK Wind Farm Community Consultative Committee (CCC). Meeting #28		
Attendees			
David Johnson (Independent Chair) (DJ)	Martine Holberton, Senior Stakeholder Engagement Advisor, Tilt Renewables (MH)		
Mike Gilmour (Community Member) (MG)	Andrew Galland, HSEC Manager, Tilt Renewables (AG)		
Claude Morson (Community Member) (CM)	Jack Shuker (Project Director, Tilt Renewables) (JS)		
Andrew Field (Community Member) (AF)	Cr Jim Abbey (Yass Valley Council) (Cr JA)		
	Cr Pam Kensit (Mayor, Upper Lachlan Council) (PK)		
Observers			
Craig Southwell (Rye Park Progress Association)			
Apologies			
Sara Brown (Community Member) (SB)	Cr John Piper (Hilltops Council) (JP)		
Jayne Apps (Community Member) (JA)	Angus Mitchell (Community Member) (AM)		
Brendon Conlon (Community Member – alt) (BC)	Christine Hawkins (Community Member) (CH)		
Location	Rye Park Memorial Hall, Rye Park	Date & start time	22 August 2022 at 7.15 pm

Topic	Discussion
1. Welcome and Acknowledgement of Country	<ul style="list-style-type: none"> The Chair acknowledged the Traditional Owners of the land within the project area and on which we meet, being the Wiradjuri and Ngunnawal people, paying respects to their Elders past, present and emerging. The Chair (DJ) welcomed everyone to the meeting and announced that he was recording the meeting; there were no objections. The Chair thanked Tilt Renewables and the operators of the Rye Park Food Van for providing catering for the meeting.
2. Introductions	<ul style="list-style-type: none"> Each person introduced themselves around the room. The Chair specifically welcomed Mayor Pam Kensit and Observer Craig Southwell
3. Declarations of Interest	<ul style="list-style-type: none"> None significant
4. Correspondence	<ul style="list-style-type: none"> None
5. Minutes of the Previous Meeting	<ul style="list-style-type: none"> Minutes of the last meeting of the Rye Park CCC (#27) on 21 June 2022, were taken as approved as a draft had been circulated to all members for comment.

<p>6. Business Arising from Minutes</p>	<ul style="list-style-type: none"> • There were no items raised from the previous minutes
<p>7. Proponent's Report</p>	<p>Martine introduced the presentation and project updates from Tilt Renewables.</p> <p>A series of slides were presented (see attachment) and supporting information was provided by MH, JS and AG.</p> <p>ROAD 7 CIVIL WORKS</p> <ul style="list-style-type: none"> • Some further delays to the program of civil works and transport & road upgrades are continuing due to heavy rain. • JS noted that the overall program for Commissioning (late 2023) and Operating (2024) was still the case. • The site entry works are complete and road upgrades include Boorowa Bypass (complete, with some flood damage being assessed), Grassy Creek Rd pavement drainage works (70% complete), Boorowa-Rye Park Rd largely complete with some re-work being assessed. • Rye Park-Dalton Rd/Cooks Hill Rd works ongoing, and Council consultations continuing (now sealed as far as Cooks Hill Rd intersection). • Final design being developed for the Cooks Hill Rd upgrade, works hopefully to be undertaken shortly. <p>WIND FARM WORKS</p> <ul style="list-style-type: none"> • The office and compound area is complete and functional; • Northern temporary concrete batch plant now installed; • Turbine foundation excavations are continuing in the northern section, and six concrete foundations have been poured in the northern section; • Earthworks are continuing in the north, south and central areas; • Underground cable trenching has commenced; • The extraction and supply of materials from ARDG Quarries is continuing from both north & south sites. • Construction of northern & southern substations has commenced; • Construction of bridges over creek crossings has commenced <p>MODIFICATION 2</p> <ul style="list-style-type: none"> • Modification 2 to the Development Consent is being sought, comprising several minor works across the project area; public exhibition resulted in 6 submissions to date (1 supportive, 1 objecting, 4 providing comments), mostly regarding biodiversity, aboriginal heritage & transport matters; • Tilt currently preparing response to submissions – lodgement with DPE expected soon and DPE decision expected shortly after. <p>SAFETY, ENVIRONMENT & COMPLIANCE (AG)</p> <ul style="list-style-type: none"> • Covid management protocols remain in place, in accordance with NSW regulations; • Complaints register is updated monthly by MH and published on website; • 7 non-compliances to date – 6 relating to vehicles using non-approved routes, 1 re dam water extraction;

	<ul style="list-style-type: none"> • The DPE compliance officer, Katrina O'Reilly, has visited the site on occasions and also undertakes inspections without prior arrangement; • 2nd internal compliance audit undertaken in June – some minor opportunities for improvement identified; • Management of biodiversity, vegetation, traffic and heritage matters is continuing, as outlined in the presentation slides. <p>STAKEHOLDER & COMMUNITY ENGAGEMENT (MH)</p> <ul style="list-style-type: none"> • August Newsletter will appear very soon; construction updates continuing fortnightly, plus SMS updates to subscribers who requested; • Benefit sharing initiatives were updated and include the Outpost Food Van at Rye Park, education bursaries, mental health support, Landcare revegetation EOI, and others. <p>Discussion followed on a range of subjects, and questions are included under General Business below:</p>
<p>8. General Business</p>	<ul style="list-style-type: none"> • AF would still prefer to see the road-work speed limit signs covered or removed at night and when works are not occurring; AG again noted that the approved traffic plans must be adhered to, and they don't stipulate that this should be done. • PK reported that she has received complaints of wind farm road users speeding through Dalton village; AG will raise this with contractors; noted that Yass Highway Patrol have been active in the area. • DJ asked at what stage will the over-sized vehicle deliveries commence? JS replied likely October; almost all turbine components are imported, largely from China; • CM has been asked to raise a few issues, mostly related to road works: <ol style="list-style-type: none"> 1. Many of the gravel shoulders are raised and could easily become eroded in Rye Park village; 2. The tie-ins for driveways and culverts – AG acknowledged that driveway in Rye Park village are currently being installed, also build-up of water and general road condition in the whole region is a problem in many cases. <ul style="list-style-type: none"> – Hilltops Council have been alerted to the road works matters, and Tilt have discussed drainage repair issues with them relating to Yass St causeway; discussion ensued on several issues related to the roadwork and drainage issues in Rye Park village; AG – Tilt will take these issues up with Council; 3. What is the situation with parking for people visiting the new Food Van? <ul style="list-style-type: none"> - MH- the only other option available at the moment is parking within the Recreation Ground; CM said a better option would be provision of street parking adjacent to the Food Van; this would require Concurrence with Hilltops Council. • MG asked about the possibility of providing off-street parking either side of the Rye Park Hall. This would also require consultation with Hilltops Council. <p>Discussion continued on road, footpath and other related issues around the Rye Park area requiring consultation with Hilltops Council; CM and MG propose to involve interested residents in a review of the works through a three-way dialogue with villagers, Tilt and Council – noting that Tilt is already in discussions with Council on various matters.</p>

	<ul style="list-style-type: none"> • MH mentioned the Community Enhancement Committees which are to be established for the project with each of the three councils; they are currently at different stages; MH will be consulting with each council in this regard. • AF suggested MH should notify each council as to the amount of community enhancement funding they will receive, which should be based on the number of turbines in each area. (ACTION ITEM)
<p>9. Other Agenda Items</p>	<p>None.</p>
<p>Next Meeting</p>	<p>Meeting closed: 8.50 pm. The Chair and all present expressed thanks to Tilt and to the operators of the Rye Park Food Van for the much-appreciated catering provided</p> <p>Next meeting is scheduled for Tuesday 25 October 2022: Meet at 5.30pm at Rye Park Hall for an inspection and site visit to a turbine location (to be organised by Tilt, and to be confirmed.)</p>
<p>ACTIONS REQUIRED</p>	<ol style="list-style-type: none"> 1. Driver behaviours & road safety: MG & AG have concerns re speeding, cutting corners & tailgating; raised in tool-box talks and through contractor's staff. – ONGOING REMINDERS 2. Dilapidation study of potholes and safety on the roads (RP/Dalton Rd in particular) <i>Since the CCC meeting, pothole patching has been undertaken along Dalton Road and contractor continues to monitor and schedule maintenance works as required.</i> ONGOING 3. When is Cooks Hill Road getting sealed? <i>Tilt remains committed to sealing Cooks Hill Road within the constraints of the road reserve. Tilt continues to work with Upper Lachlan Shire Council to resolve constraints and technical challenges.</i> ONGOING 4. Cooks Hill Road driver safety – Warnings at pre-starts that people will be removed from the job if they don't drive safely and secure their load. <i>Since the CCC meeting, Tilt has focussed on ensuring pre-starts (daily) and toolboxes (weekly) cover driver code of conduct and safety on public roads. These will continue.</i> ONGOING 5. Littering – To be included in toolbox talks etc ONGOING REMINDER 6. MH to consult with each Council regarding the amount of Community Enhancement Funding each will receive (and based on the numbers of turbines) <i>MH has advised Cr Jim Abbey of the amounts, particularly for Yass to raise with the Yass Valley Council GM.</i>

7. AF requested (on behalf of CH) that the individual council contribution schemes be forwarded to the CCC members (to capture new council and community members)

The turbine breakdown of BUILT turbines is:

- Yass – 11
- ULSC – 6
- Hilltops – 49

The VPA is based on a 96 turbine layout and therefore the amounts are as follows:

- Hilltops Council: \$162,500 (65 turbines)
- Upper Lachlan Shire Council: \$40,000 (16 turbines)
- Yass Valley Council: \$27,500 (11 turbines) – no change to the turbine numbers in the Yass LGA

8. Modification 2 advertisement – provide summary to CCC of how this was communicated

- *The Modification 2 Application was lodged with DPE on 30 May 2022.*
- *Prior to formal lodgement of the Modification 2 Application, Tilt Renewables wrote to all landowners with land listed in the Development Consent to inform them of the application and the upcoming public exhibition period.*
- *Prior to the commencement of the public exhibition DPE placed a notice of advertisement on the NSW Planning Portal project website.*
- *Public exhibition of the Modification 2 Application was undertaken between Wednesday 27 July 2022 until Tuesday 9 August 2022.*
- *DPE also publicly notified the public exhibition of the Modification 2 Application in the Young Witness on Friday 29 July 2022.*
- *At the commencement of the public exhibition, Tilt Renewables sent an email to members of the CCC advising of the public exhibition and directed the members to the NSW Planning Portal project website, which had a copy of the Modification 2 Application.*
- *Prior to the public exhibition, Tilt Renewables updated our website with a link to the NSW Planning Portal website which contained information on how members of the public could make a submission. We also updated the community of the upcoming public exhibition in the June Project newsletter.*

The public exhibition timeframes and notifications are a matter for the Department as this process is run by them and is outside the control of Tilt Renewables.

9. AF queried what standard of culvert is being used on Cooks Hill Rd cross drainage

Zenviron has confirmed that pipes being used are RCP and FRC class 4 pipes

10. AF requested that Blakney creek Rd Sth Road work signs be covered during aftercare and queried the size of the new signs.

AG to consult with Zenviron to ensure that Aftercare signs are displayed correctly

11. PK requested that vehicle speeds through Dalton be raised with work crews that travel through the township.

AG confirmed that project vehicle driving behaviours is raised frequently through pre starts and toolbox talks. Will raise again with Zenviron specifically through Dalton.

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- 12. CM requested what works are to occur on the causeway drainage (West side)**
AG/JS Confirmed that when conditions improve causeway approaches and damage will be rectified. Drainage through causeway is currently flowing with the eastern drain to be rectified by council.
- 13. CM questioned what rock was at the Bank St culvert**
AG confirmed that this is gabion rock that is installed to protect the culvert inlet/outlet from erosion and scouring
- 14. CM queried erosion on drains**
AG commented that the drains and batters in Yass St had held up remarkably well during the recent weather events (Including flood event)
- 15. CM raised that some community members are concerned about the depth of the drain at the eastern drain between community hall and Banks St.**
AG mentioned that if drain is removed altogether that this will cause drainage issues as it will force water on the road. Drain was reduced in depth during Yass St rehabilitation following meeting with hall committee members and project staff
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RYE PARK WIND FARM

CCC MEETING

22 AUGUST 2022



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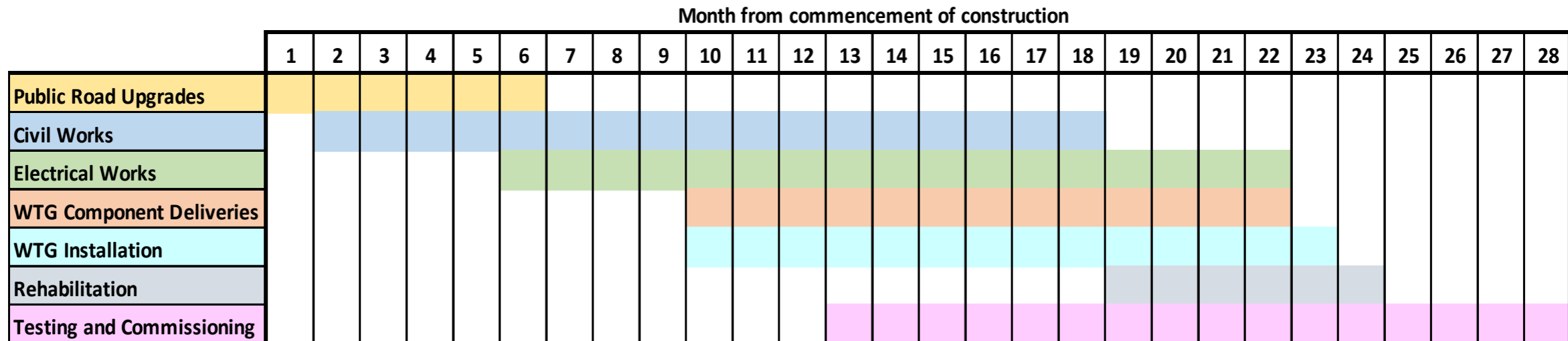
SCHEDULE OF WORKS

INDICATIVE SCHEDULE



Project Programme:

- Construction will include road upgrades, wind farm construction (not including pre-construction activities) and commissioning
 - Construction Commencement – **1 December 2021**
 - Commissioning – From Late 2022
 - Operations – Early 2024



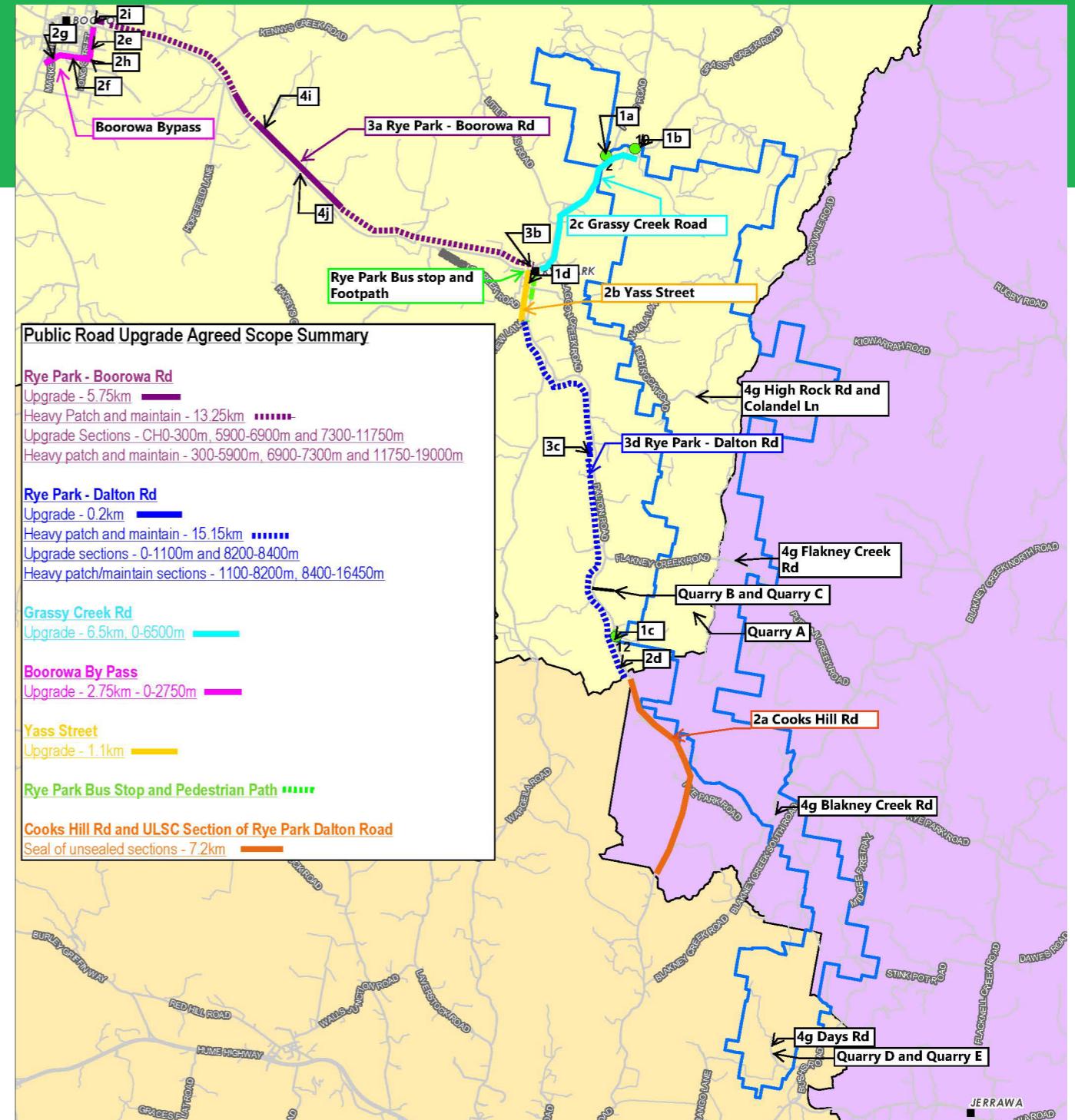
SCHEDULE OF WORKS

TRANSPORT, ROAD UPGRADES & SCHEDULE



Road Upgrades Update:

- Site Entry Intersections – Complete.
- Grassy Creek Road – Pavement and drainage works 90% complete sealing works complete with punch list works being undertaken. Current flood damage being assessed, timing of repairs TBA.
- Boorowa Bypass – Complete, Current flood damage being assessed, timing of repairs TBA.
- Boorowa-Rye Park Rd – Re-build sections and heavy patching works complete, some rework being assessed.
- Rye Park-Dalton/ Cooks Hill Rd – RP-Dalton Rd – Sealed to Cooks Hill Road Intersection. Continued consultation with Council is ongoing to resolve outstanding design options for Cooks Hill Rd.



SCHEDULE OF WORKS

TRANSPORT, ROAD UPGRADES & SCHEDULE

Cooks Hill Road upgrade – update

- The final design is being developed to address key biodiversity and heritage constraints, whilst balancing road safety considerations.
- Both parties are working as a priority to finalise design, and undertake works, as soon as practicable.
- Until such time the works are completed the Project will continue to maintain the road.
 - Five Maintenance grades to date after weather events and continuing as design is finalised.



Cooks Hill Rd maintenance grade



Wind Farm Works

- Temporary Compound Facility – Stage 2 of office setup complete and functional.
- Northern temporary batch plant, installed and concrete foundation pours, blinding and pole foundations commenced.
- Earthworks continue in the northern, central and southern areas heading towards the northern and southern sub stations.
- Foundation excavation continue in the northern section
- 6 WTG foundations poured in the Northern section



Temporary site office stage 2

PROJECT UPDATE

WHAT HAVE WE BEEN UP TO

- Public road upgrades – under maintenance.
- Earthworks on site ongoing – New areas commenced in the Northern and Southern sections
- ARDG quarry supply update:
 - ARDG continue operations in Fairburn and material is being supplied to the RPWF via the internal access points
 - ARDG have commenced extraction of material from the southern quarry
- Underground cable trenching installation has commenced in the Northern section of site.
- Construction of Northern substation – commenced.
- Construction Southern substations - commenced.
- Construction of bridges over creek crossings commenced.



OSOM bypass and drainage Dillon/Long St



Underground cable trenching commenced



WTG foundation pour

Modification

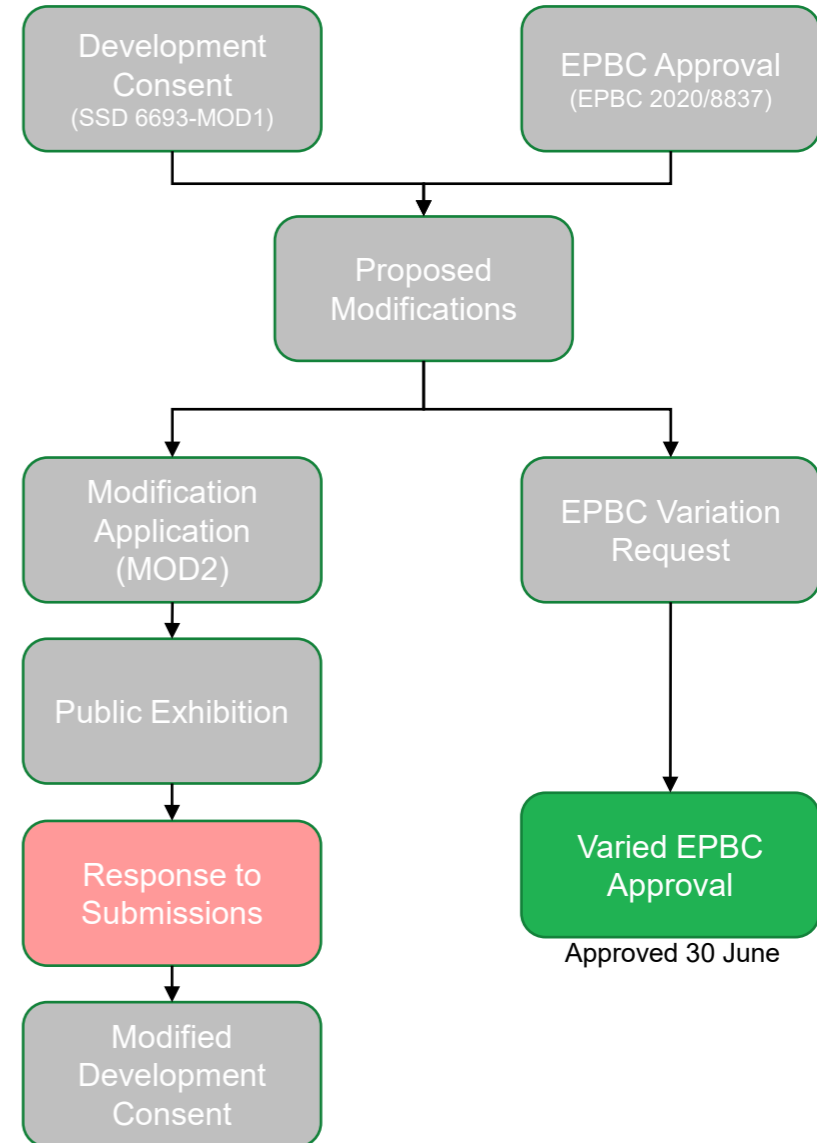
- Several optimisations to the access track design to allow for the efficient delivery of the Project
- Largely proposed to address challenges of constructability (e.g., avoidance of waterways and riparian zones, gully crossings)
- Requires amendment to the development corridor in which infrastructure is able to be sited (Development Consent) / the Project Area (EPBC Approval)

Public exhibition

- Modification Application public exhibition between 29 July 2022 until 9 August 2022
- 6 submissions received in total:
 - 1 public and 5 public authorities
 - 1 submission supportive; 4 providing comments; 1 objection
 - Submissions generally regarding biodiversity, Aboriginal heritage and transport matters

Next steps

- We are currently preparing a response to the submissions. Expected lodgement with DPE in the coming week.
- Decision by DPE on the Modification Application expected shortly thereafter.





Safety

- 1 incident recorded and closed out relevant regulatory notifications undertaken, leading indicator reporting trending positively.
- COVID-19 Management Protocols remain in place in accordance with NSW regulations/guidelines incl. Rapid Antigen Testing, and NSW isolation protocols enforced

Environmental

- 1 potential incident recorded and reported to DPE, leading indicator reporting trending positively.

Complaints and Compliance

- Complaints register is updated and published monthly on website (July report uploaded)
- 7 x Non-compliances – 4 x HV use of non-approved routes (Cooks Hill Road), 2 x LV use of non-approved access and 1 x dam water extraction
- DPE Compliance officer has visited site to conduct surveillance inspections (attended and unattended by RPRE personnel)
- 3-monthly internal compliance audit undertaken during June 2022 (2nd internal environmental audit) minor opportunities for improvement identified
- Independent audit undertaken February, report received and submitted to DPE including Actions and recommendations report (Uploaded to website)
- Tracking of vegetation disturbance continues (surveyors undertaken pickups through site) Initial report submitted to BCD as per BMP requirements

Biodiversity Management

- Pre clearance surveys continue prior to works commencing:
 - Within the wind farm site prior to construction works occurring (In native fauna habitat)
- Exclusion flagging of targeted high value vegetation/habitat areas
- Ecologists on site during targeted habitat tree removal, hollow salvage and striped legless lizard habitat removal
- Rehabilitation of finished areas continues including replacement of topsoil and stabilisation

Traffic Management

- Monitoring of heavy vehicle movements into the project entries was completed in line with TMP staging report requirements
- Heavy vehicle booking system is being modified to continue to manage heavy vehicle movements when S&I contractor commences deliveries

Heritage management

- Cultural heritage salvage has been undertaken by archaeologists and Local Aboriginal Land Council representatives
- Exclusion fencing installed at no impact locales within proximity of upcoming work areas

Biodiversity / Offsets

- Continuing to work through the assessment of the land based offsets identified to formally register these offset sites with the Biodiversity Conservation Trust.
- Continue to identify options to fill any gaps not fulfilled by the identified sites (e.g. through new sites, or existing market credits)

Pre-Commissioning Plans

- Drafting key management plans (NMP, BBAMP and SPPMP)





Communication

- Newsletter – *August issue out soon*
- Fortnightly construction updates continue w focus on public road upgrades – *via email and in community noticeboards*
- SMS updates continue – *to direct subscribers to read the full updates online*
- Ads in local papers – ***ceased at the end of June***
- CCC meetings (bi-monthly)

Complaints and Enquiries

- Direct email: complaints@tiltrenewables.com or people can use: ryeparkwindfarm@tiltrenewables.com or call 1800 WE TILT (938 458)
- View our Complaints Management Procedure and Project Complaints Management Plan on the [Project webpage](#).
- Complaints Register up to date as of end-July 2022. Next report due end-August.

Benefit Sharing initiatives update

- **The Outpost Food Van** is open from 8am – 3pm daily, serving up hot food and quality coffee. Pete has lots of ideas and is keen to support community initiatives at the Rec Grounds and with the Rye Park school.
- The Rye Park Wind Farm bursary program with the **Boorowa and Yass Country Education Foundation's** is underway. Mid-Year Report for Year 1 has been delivered, and a plan for Year 2 promotion is underway.
- **Mental health support initiative with AWI Consulting** will launch in Term 3. Funds will be used to cover costs of psychological assessments and wellbeing workshops, and will be made available to local schools (Boorowa Central School, Rye Park Public School, St Joseph's School, Dalton Primary).
- **Boorowa Community Landcare Group** – EOs are being accepted for revegetation initiatives on private land. Will also include employee volunteerism where possible.
- **Two new bench seats for the cemetery** – Tilt Renewables has purchased the seats and Hilltops will install.
- **Boorowa Irish Woolfest** – Tilt Renewables RPRE is a sponsor this year.
- **Boorowa Touch Netball Carnival** – Zenviron is a sponsor this year.





Employment Opportunities

- Goods & Services Register – monthly update to contractors
- ICN Gateway – monthly report to contractors

Rye Park Public School – Call out for accommodation:

- Targeting Rye Park
- Existing options in Yass and Boorowa

Call out for new contracts to be included in the August newsletter



DISCUSSION

